

**Board of Commissioners**  
Chair Rob Putaansuu  
Vice Chair Danielle Murphy  
Becky Erickson  
Charlotte Garrido  
Robert Gelder  
Kol Medina  
Ed Wolfe

**Executive Director**  
Stuart Grogan



2244 NW Bucklin Hill Rd  
Silverdale, WA 98383

Phone (360) 535 6100  
Fax (360) 535 6169  
TDD (360) 535 6106

<http://www.housingkitsap.org>

**HOUSING KITSAP BOARD OF COMMISSIONERS  
MARCH 6, 2018  
MINUTES**

**Board in Attendance:** Mayor of City of Port Orchard Rob Putaansuu (Chair), Resident Commissioner Danielle Murphy (Vice Chair), Kitsap County Commissioner Ed Wolfe, Kitsap County Commissioner Charlotte Garrido, Mayor of City of Poulsbo Becky Erickson, City of Bainbridge Island Council Member Kol Medina.

**Attending Staff:** Chief Financial Officer Wendy Dutenhoeffer, REMHP Director Holly Paterson, Administrative Support Assistant Tara Owensby.

**Absent:** Kitsap County Commissioner Robert Gelder, Executive Director Stuart Grogan, Single Family Director Dean Nail.

**1. Called to Order**

*Chair Putaansuu called the meeting to order at 3:23 PM.*

**2. Public Comment**

No public comment.

**3. Approval of Agenda**

*No comment.*

**4. Board Photo**

*Photo was postponed until next meeting.*

**5. Consent Agenda**

*Commissioner Erickson moved to approve the Consent Agenda. Commissioner Wolfe seconded. Motion carried unanimously.*

**6. Action Items**

**A. Consideration of a motion to approve the transfer of the CDBG 2017 Down Payment assistance award to Community Frameworks to establish County Wide program.**

*Action: The item was postponed until the next meeting.*

- B. Consideration of a motion to approve Resolution 2018-03 authorizing a loan application to borrow funds for the purpose of developing affordable housing lots for the Mutual Self-Help Housing Program.**

*Action: The item was postponed until the next meeting.*

**7. Community Updates**

Commissioner Erickson reported that Nelson House is fully occupied.

**8. Discussion Items**

**A. Tenmast Update**

Wendy provided an overview of the documents provided in the packet. She reported forward movement with Tenmast and MRI. The Board suggested that Wendy continue to move forward with Boston Post/MRI in conducting a contract for the Board to review.

**B. RAD**

Holly reported that she recently looked over the landscaping with the architect and believes the property will look beautiful when it is finished.

**9. For the good of the order**

Commissioner Erickson requested for future meetings, the appropriate staff person be present when requesting action on their items.

**10. Adjourn**

*With no further business, Chair Putaansuu adjourned the meeting at approximately 3:50 pm.*

**ATTEST:**

  
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STUART GROGAN  
Executive Director

**ATTEST:**

  
\_\_\_\_\_  
TARA OWENSBY  
Administrative Support Assistant

  
\_\_\_\_\_  
Date Approved